

# **ASU** Nonprofit Leadership and Management

# graduate student guide

Master of Nonprofit Leadership and Management (MNLN)

Nonprofit Leadership & Management Certificate

Social Entrepreneurship and Community Development Certificate

Arizona State University



# CONTENTS

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<b>Director's Welcome</b>	<b>2</b>
<b>MNLM and Graduate Certificates</b>	<b>3</b>
<b>Admission Information</b>	<b>5</b>
<b>Academic Information</b>	
<b>MNLM</b>	<b>6</b>
<b>NLM Certificate</b>	<b>7</b>
<b>SECD Certificate</b>	<b>8</b>
<b>Course Descriptions</b>	<b>9</b>
<b>Additional Information</b>	<b>12</b>
<b>Frequently Asked Questions (FAQ)</b>	<b>14</b>
<b>Financial Assistance</b>	<b>15</b>
<b>Student Responsibilities</b>	<b>16</b>
<b>Nu Lambda Mu Honor Society</b>	<b>17</b>
<b>Contact Information</b>	<b>18</b>

<https://scrd.asu.edu/programs/mnlm/nonprofit-leadership-and-management-mnlm>

<https://lodestar.asu.edu/content/master-nonprofit-leadership-management>

## **ASU Downtown Campus**

If you are new to ASU and Downtown Phoenix, we encourage you to take a tour of campus - take an [online tour](#) or visit campus [in-person](#).

# **Director's Welcome**

You are here because you are interested in community development as it relates to recreation, communities, nonprofit leadership, leisure or tourism. We are committed to the science behind those interests and helping you discover how community resources can be sustainably used to enhance quality of life. The School of Community Resources and Development, with its multi-disciplinary approach, committed faculty, and urban desert setting provides a unique environment to earn your graduate degree.

Our curriculum is designed to provide you with the tools necessary to understand, explain, and build a new knowledge for sustainable and healthy communities. Our academic expertise spans broad spectrum of knowledge in areas such as tourism economics, park management, community recreation, nonprofit organizations, social media, cultural and heritage tourism, and community development. We are the only major school in the United States to successfully combine these broad areas into one shared experience.

Our program offers opportunities to help solve critical issues impacting communities and regions. Our degrees provide the opportunity to analyze and understand critical topics and issues pertinent to the fields of recreation, leisure, tourism, nonprofit management and community development. Our graduates work for universities as faculty or researchers, and private, public and nonprofit sectors as managers and researchers.

We invite you to explore the exciting possibilities for your future at our School either through our website or through your inquiries and visits. I hope you decide this program is right for you.

**Mark Roseland, Ph.D., MCIP, RPP, Director**  
**ASU School of Community Resources & Development**

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## **MNLM and GRADUATE CERTIFICATES**

The **Master of Nonprofit Leadership & Management (MNLM)** degree is aimed at applicants who have three to five years of work experience in nonprofit organizations, preferably in program management or administration with demonstrated leadership experience. Applicants are looking to take a step up in administration and leadership of their organization, or in the next one they work in. The program provides an opportunity to obtain an advanced degree that addresses the unique character of nonprofit organizations and the social sector. Students interested in nonprofit management and social sector organizations explore research, theory, and the practice of management and leadership in the nonprofit sector.

Students who complete the degree gain leadership skills and knowledge in topics such as the management of human resources (both paid and volunteer), fundraising, program evaluation, fiscal management, and governance in nonprofit organizations. The degree allows graduates enhanced recognition and credentials similar to students who have graduate degrees in public administration or business management.

Completion of the MNLM on the average requires approximately two years of study. The MNLM is available as an In-person program or as a fully Online program. Students take core required courses and select from a wide variety of elective courses under the advisement of the graduate program directors. Students complete the degree by taking the capstone course that integrates and synthesizes material from prior courses.

The **Graduate Certificate in Nonprofit Leadership and Management** is a post-baccalaureate certification that strives to give students an understanding of the nonprofit sector's role as steward of the public good. It provides the skills necessary for effective leadership and management of nonprofit organizations.

If you are enrolled in or considering a master's degree, you can take these courses while earning your degree. Students graduating with a background in Nonprofit Leadership and Management are well situated, regardless of their primary discipline of study, to integrate theory and research and to become leaders in a variety of nonprofit settings.

The Nonprofit Leadership and Management (NLM) Graduate Certificate will prepare you by offering a background in the history and philosophy of the sector, and the skills to provide better services to the community. The NLM Graduate Certificate is offered both in-person or fully online via ASUOnline.

## MNLM and GRADUATE CERTIFICATES

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The **Graduate Certificate in Social Entrepreneurship and Community Development (SECD)** is a post-baccalaureate certificate program providing a framework for harnessing social entrepreneurial and enterprise opportunities and for creating transformative responses to challenges prevalent in societies and communities.

With nonprofit and social sector groundings, this transdisciplinary program combines social entrepreneurship with innovative community development, providing a basis for exploring capacity building and fostering positive change for organizations, corporations, societies and economies. Consisting of 15 hours of graduate credit coursework, the certificate is designed for both policy- and entrepreneurship-oriented students across disciplines. The SECD Graduate Certificate is offered both in-person or fully online via ASUOnline.

# ADMISSION INFORMATION

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Applicants to the nonprofit graduate student offerings are accepted year-round and reviewed according to the deadlines noted below. Students may be granted admission for Fall, Spring, and Summer terms. Regular admission may be granted to applicants who have achieved a grade point average of 3.0 (4.0 scale) or better in the last 60 semester hours of work leading to a bachelor's degree.

All materials (transcripts, Letters of Recommendation, etc.) must be received by the deadline to complete your application or it will be considered for the next term.

- Completed Application Deadline for Fall Semester is July 26<sup>th</sup>
- Completed Application Deadline for Spring Semester is December 16<sup>th</sup>
- Completed Application Deadline for Summer Term is April 27<sup>th</sup>

Choose In-Person or ASUOnline format when applying.

All applicants must submit the following materials to [ASU Graduate Admissions](#):

- An official ASU Graduate application online <https://admission.asu.edu/graduate/apply>; Choose In-person or Online format.
- Application fee: \$70 domestic; \$90 international
- Official transcripts of all undergraduate and graduate work  
Send transcripts to: Arizona State University  
Graduate Admissions Services  
PO Box 870112  
Tempe, Arizona 85287-0112
- International applicants must also submit proof of English proficiency. See additional requirements for international students at <https://admission.asu.edu/international/graduate-apply>.

Additional materials for the Graduate application:

- Résumé that includes volunteer and paid nonprofit work experience.
- Written Statement of educational and career goals.
- Three Recommenders and their email addresses; they will be emailed a link to complete an online recommendation form. (A combination of academic and professional references is desirable. References from friends and family members are not recommended.)
- Provide proof of MMR Immunizations if you are applying as an In-person student:  
<https://eoss.asu.edu/health/services/immunization#immunreq>.

If you are from a country whose native language is not English, you must provide proof of English proficiency. Acceptable proof is a TOEFL score of at least 550 (PBT) or 80 (iBT)

- ASU's institutional code is 4007. ASU only accepts electronic copies of the TOEFL score report.
- For more information, see <https://admission.asu.edu/international/graduate/english-proficiency>
- Test of English as a Foreign Language (TOEFL): <http://www.ets.org/toefl>

## Defer Admission

Students may defer their initial term of admission to the next term (spring, summer, fall) through their [MyASU](#) page if they have not registered for a class after being admitted to the program. No further deferrals are allowed.

# ACADEMIC INFORMATION

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The program of Study for the MNLM totals 33 hours of graduate credit and includes core courses and approved electives. No more than **twelve** credit hours (four courses) of graduate courses taken before admission can be included in the Program of Study for the MNLM and must be NLM courses (or a non-NLM course accepted by petition) less than three years old. Students have six years from the term of their first class to complete the degree. Graduate Degree Requirements, pages 12 - 16 in the [ASU Graduate Policies and Procedures PDF](#).

## Master of Nonprofit Leadership & Management (MNLM)

MNLM students take eighteen (18) hours in six (6) core classes. Students take fifteen (15) additional hours of approved elective courses. Core and elective courses for the MNLM are listed below:

**Core Courses:**  
18 hours

- NLM 510 The Nonprofit Sector
- NLM 520 Financial and Resource Management
- NLM 530 Program Evaluation & Information Management
- Choose one: NLM 540 Strategic Human Resources Management, or  
NLM 545 Volunteer Resource Management
- NLM 550 Philanthropy
- NLM 620 Capstone: Integrative Seminar (Taken in the last term)

**Elective Courses:**  
15 hours

- NLM 515 Nonprofit Organizational Behavior and Management
- NLM 525 Fundraising and Resource Development
- NLM 540 Strategic Human Resources Management
- NLM 545 Volunteer Resource Management
- NLM 562 Social Entrepreneurship
- NLM 565 Grant Writing Nonprofit Organizations
- NLM 570 International Non-Governmental Organizations
- NLM 572 Community & Social Innovations

One other course, outside of NLM, may be requested as pre-approved by committee. Please use the petition form on website: [PETITION for Elective Approval](#)

## CAPSTONE

The MNLM degree requires students to demonstrate competency in nonprofit management by synthesizing and applying core knowledge, skills, and abilities in a final capstone project. Students demonstrate competency by earning an **A** or a **B** in the program's capstone course, NLM 620, Integrative Seminar. The capstone is to be taken in the final semester of the program after completion of all required core courses and most (if not all) elective courses. Core courses must have a grade of 'B' or better, and students must have program of study and graduate GPAs of 3.0 to gain entry to the capstone course.

***iPOS: Interactive Plan of Study.*** Students must submit a Plan of Study by the time they have enrolled for 50 percent of the minimum credit hours required toward their degree program. ***Failure to submit the iPOS will result in blocked registration.*** The iPOS link will appear when you log into [MyASU](#). Please use Dr. Mark Hager as the chair in your iPOS and do not enter any other names. [Graduate College How-to-Guide for your iPOS](#). Once your iPOS is approved in your last semester you may apply for graduation through [MyASU](#) using the Graduation Tab.

## ACADEMIC INFORMATION CONTINUED

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### Graduate Certificate in Nonprofit Leadership & Management

The Program of Study for the Graduate Certificate in NLM totals 15 hours of graduate credit and include core courses and approved electives. No more than **six** credit hours of NLM graduate courses taken before admission can be included in the Program of Study for the Certificate. Graduate Policies, page 20 in the [ASU Graduate Policies and Procedures PDF](#).

NLM Certificate students take nine (9) hours in three (3) core classes. Certificate students take six (6) additional hours, two (2) classes, of approved elective courses. Core and elective courses for the Certificate are listed below:

**Core Courses:** 9 hours

NLM 510 The Nonprofit Sector  
NLM 520 Financial and Resource Management  
Choose one: either NLM 540 or NLM 545

- NLM 540 Strategic Human Resources Management
- NLM 545 Volunteer Resource Management

**Elective Courses:** 6 hours

NLM 515 Nonprofit Organizational Behavior and Management  
NLM 525 Fundraising and Resource Development  
NLM 530 Program Evaluation and Information Management  
NLM 540 Strategic Human Resources Management  
NLM 545 Volunteer Resource Management  
NLM 550 Philanthropy  
NLM 562 Social Entrepreneurship  
NLM 565 Grant Writing Nonprofit Organizations  
NLM 570 International Non-Governmental Organizations (Spring)  
NLM 572 Community & Social Innovations  
NLM 598 Topic: Nonprofit Organizational Behavior

***iPOS: Interactive Plan of Study.*** Graduate Students with regular status must submit a Plan of Study by the time they have enrolled for 50 percent of the minimum credit hours required toward their degree program.

***Failure to submit the iPOS will result in blocked registration.*** The iPOS link will appear when you log into [MyASU](#). Please use Dr. Mark Hager as the chair in your iPOS and do not enter any other names.

[Graduate College How-to-Guide for your iPOS](#).

To complete your certificate you must have your iPOS submitted and approved. You also must file an [Application for Graduation form](#) to have the completed Graduate Certificate show on your transcripts (*do not go through the Graduation tab on your My ASU page*). There is no fee when filing for completion of a graduate certificate. Submit the Application for Graduation form by scanning and emailing to [graduation@asu.edu](mailto:graduation@asu.edu) or fax to 480-965-3628. Application for Graduation form: <https://students.asu.edu/forms/application-graduation>.

# ACADEMIC INFORMATION CONTINUED

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## Graduate Certificate in Social Entrepreneurship and Community Development

The Program of Study for the Graduate Certificate in Social Entrepreneurship and Community Development total 15 hours of graduate credit, and include core courses and approved electives. No more than **six** credit hours of required NLM graduate courses taken before admission can be included in the Program of Study for the Certificate. Graduate Policies, page 20, in the [ASU Graduate Policies and Procedures PDF](#).

Certificate students take nine (9) hours in three (3) core classes in an online environment. Certificate students take six (6) additional hours, two (2) classes, of approved elective courses in an online environment. Core and elective courses for the Certificate are listed below:

<b>Core Courses:</b>	NLM 562 Social Entrepreneurship	(Fall)
9 hours	NLM 572 Community & Social Innovations	(Fall)
	NLM 520 Financial and Resource Management	(Spring)

<b>Elective Courses:</b>	NLM 530 Program Evaluation and Information Management
6 hours (Choose two)	NLM 565 Grant Writing Nonprofit Organizations
	NLM 540 Strategic Human Resources Management
	NLM 590 Reading and Conference

**iPOS: Interactive Plan of Study.** Graduate Students with regular status must submit a Plan of Study by the time they have enrolled for 50 percent of the minimum credit hours required towards their degree program. **Failure to submit the iPOS will result in blocked registration.** The iPOS link will appear when you log into [MyASU](#). Please use Dr. Mark Hager as the chair in your iPOS and do not enter any other names. [Graduate College How-to-Guide for your iPOS](#).

To complete your certificate you must have your iPOS submitted and approved. You also must file an [Application for Graduation form](#) to have the completed Graduate Certificate show on your transcripts (*do not go through the Graduation tab on your My ASU page*). There is no fee when filing for completion of a graduate certificate.

Submit the Application for Graduation form by scanning and emailing to [graduation@asu.edu](mailto:graduation@asu.edu) or fax to 480-965-3628. Application for Graduation form: <https://students.asu.edu/forms/application-graduation>.

## COURSE DESCRIPTIONS CONTINUED

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### Core Courses

- **NLM 510 The Nonprofit Sector:** This course provides grounding in scope, function and philosophical foundations of the nonprofit sector in American society, including civic engagement, service delivery, reproduction of values and entrepreneurship.
- **NLM 520 Financial and Resource Management:** This course provides a baseline understanding of key and critical financial management issues and practices for nonprofit organizations. Reviews funding structures utilized by nonprofit organizations; financial tools used by managers; fundraising practices and tools.
- **NLM 530 Program Evaluation & Information Management:** This course provides the tools to design and conduct practical program evaluation research in today's nonprofit organizations. Develops skills in several areas, including evaluation, needs assessment, information and data collection, data management and analysis, computer applications, and report writing.
- **NLM 540 Strategic Human Resources Management:** This course addresses the challenges of managing paid staff and human resources in nonprofit organizations. Students will gain an understanding of human resource theories and tools to determine roles, evaluate responsibilities, and lead staff toward optimal performance. It will improve supervisory, management, and leadership skills.
- **NLM 545 Volunteer Resource Management:** This course explores issues relevant to volunteer management. Allows students to learn about maximizing resources in effective management of volunteers in carrying out the mission of organizations as well as ensuring volunteers have good experiences with community organizations.
- **NLM 550 Philanthropy:** This course examines the role of philanthropy in contemporary American society from perspectives of the nonprofit practitioner, the philanthropist and the general public. It also examines issues confronting nonprofit organizations related to fundraising and philanthropic purposes in society. Provides overview of selected philanthropic topics and insight into both the theory and practice of this area.

## COURSE DESCRIPTIONS CONTINUED

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- **NLM 620 CAPSTONE: Integrative Seminar:** Students identify and review key issues confronting the nonprofit sector, while integrating learning from the entire program. This course improves understanding of trends emerging within nonprofits such as leadership, resource development, and social responsibility. Students develop, present and defend their capstone project as the culminating experience in the MNLM program.

**Capstone Prerequisites:** MNLM student; Advisor/Instructor approval needed to register. NLM 620 is to be taken in the final semester of the program after completing all core courses and most if not all elective courses. Core courses must have a grade of 'B' or better, and program of study and overall graduate GPAs must be 3.0 or above.

### Elective Courses

- **NLM 515 Nonprofit Organizational Behavior and Principles of Management:** This course covers organizational behavior theories and effective management practices for nonprofits. Focuses on designing systems and developing habits to optimize the performance of individual employees and teams, in the context of the organization's goals, culture and capacity.
- **NLM 525 Fundraising and Resource Development:** This course examines fundraising and resource development in philanthropy. Examines issues related to fundraising and philanthropic purposes in society and a wide range of fundraising methods and tools.
- **NLM 560 Leadership and Ethics in the Nonprofit Sector:** This course examines leadership and ethical questions encountered by managers and leaders in the nonprofit organizations.
- **NLM 562 Social Entrepreneurship:** This course introduces social entrepreneurship, including how ideas are formulated, constructed, and implemented: experiential learning in developing a social enterprise plan.
- **NLM 565 Grant Writing in Nonprofit Organizations:** Provides practical, experiential instruction identifying grant makers, writing proposals, developing budgets, and evaluating grant proposals for the nonprofit sector. Students develop proposals based on actual, identified needs of their partner nonprofit organization.

## COURSE DESCRIPTIONS CONTINUED

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- **NLM 570 International Non-Governmental Organizations:** A small class emphasizing discussion, presentations by students, and written research papers. This course is designed to increase students' knowledge and understanding of INGOs and the distinctions between them and their domestic counterparts.
- **NLM 572 Community & Social Innovations:** Examines what makes a healthy community and investigates innovative and creative communities around the world.
- **NLM 590 Readings and Conference:** Independent study in which a student meets regularly with a faculty member to discuss assignments. Course may include such assignments as intensive reading in a specialized area, writing a synthesis of literature on a specified topic, or writing a literature review of a topic. NLM 590 must be negotiated individually with a faculty member.

# ADDITIONAL INFORMATION

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## Continuous Enrollment

Once admitted to a graduate degree program or a graduate certificate program, students must be registered for a minimum of one credit hour during all phases of their graduate education, including the term in which they graduate. Registration for every fall semester and spring semester is required, but not summer unless admitted in a summer term. To maintain continuous enrollment the credit hour(s) must be a graduate-level course. Courses with grades of “W” and/or “X” are not considered valid registration for continuous enrollment purposes.

Additionally, students completing work for a course in which they received a grade of “I” must maintain continuous enrollment in subsequent semesters as defined previously, until the “I” grade is satisfied. Graduate students have one year to complete work for an incomplete grade; if the work is not complete and the grade changed within one year, the “I” grade becomes permanent.

Graduate students planning to discontinue enrollment for a semester or more must submit a *Request to Maintain Continuous Enrollment form* found here: <https://graduate.asu.edu/current-students/policies-forms-and-deadlines/student-forms-and-petitions>. This request must be submitted and approved before the anticipated semester of non-registration. Students may request to maintain continuous enrollment without course registration for a maximum of two semesters during their entire program. A Graduate College approved *Request to Maintain Continuous Enrollment* will enable students to re-enter their program without re-applying to the university.

Students who do not register for a fall or spring semester in a graduate-level course without an approved Request are considered withdrawn from the university under the assumption that they have decided to discontinue their program. Students removed for this reason may reapply for admission to resume their degree program; the application will be considered along with all other new applications to the degree program.

## Capstone Course

The Master of Nonprofit Leadership & Management (MNLN) degree requires students to demonstrate competency by integrating, synthesizing, and applying core knowledge, skills, and abilities from prior courses in a capstone project. Students demonstrate their competency by earning an “A” or a “B” (minimum 3.0 GPA) in the MNLN capstone course, NLM 620, Integrative Seminar. NLM 620 is taken in the final semester of the program after completion of all required core courses and most, if not all, elective courses. Students must obtain department approval before being registered in NLM 620.

## Satisfactory Academic Progress

To make satisfactory academic progress a graduate student must maintain a minimum 3.0 GPA on the Plan of Study (iPOS), the Overall Graduate GPA and Cumulative GPA. Students must receive a ‘B’ (3.0 GPA) or better in all core classes to be approved for enrollment in the capstone, NLM 620. Students must complete all degree requirements within six years from the date of the first course listed on the program of study.

# ADDITIONAL INFORMATION

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## Graduate Student Responsibilities

Graduate students are responsible for familiarizing themselves with all university and graduate policies and procedures (<https://graduate.asu.edu/current-students/policies-forms-and-deadlines/policy-manuals>).

Information is provided to students via [MyASU](#). Students should frequently check their MyASU account for the most up-to-date information regarding their status, holds, items to attend to and other important information.

## Related Links:

ASU Graduate College: <https://graduate.asu.edu/>

Graduate Policies: <https://graduate.asu.edu/current-students/policies-forms-and-deadlines/policy-manuals>

Graduate College Forms: <https://graduate.asu.edu/current-students/policies-forms-and-deadlines/student-forms-and-petitions>

Plan of Study Instructions (iPOS): <https://graduate.asu.edu/current-students/completing-your-degree/your-plan-study-ipos>

MyASU: <https://my.asu.edu/>

## **FREQUENTLY ASKED QUESTIONS (FAQ's)**

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### ***How will I know if I have been admitted?***

Applicants will be able to follow the application process on their [MyASU](#) page. From My.ASU.edu, applicants can monitor their Letters of Recommendation and send a reminder, if necessary, to recommenders. Notification of a decision on an application will be sent by email and also posted on MyASU.

### ***How much does do ASU graduate programs cost?***

Please go to ASU Tuition Estimator at: <https://students.asu.edu/tuition>. There is an additional tuition fee of \$350 per semester for the In-person MNLM and an additional tuition fee of \$300 per semester for the In-person Nonprofit, Leadership & Management Certificate. ASUOnline courses carry a \$100 per credit hour fee to support program administration.

### ***May I skip a semester?***

Students must maintain continuous enrollment by taking Graduate level classes every semester (Fall & Spring). Graduate students planning to discontinue registration for a semester must request approval to maintain continuous enrollment. The Continuous Enrollment form is found on the Graduate Education website here: <https://graduate.asu.edu/current-students/policies-forms-and-deadlines/student-forms-and-petitions>. The program must be completed in six years from the term of your first class.

### ***Are "C's" acceptable in graduate classes?***

Students must earn an **A** or **B** (minimum 3.0 GPA) in all required **core** classes to remain a student in good standing in their program and also in order to receive permission to enroll in the Capstone course in the MNLM program. Students must earn an **A** or **B** in the capstone class in order to be awarded the MNLM degree by ASU. Lower passing grades in electives courses count toward your program of study.

### ***Can I work and take graduate classes?***

Yes, most of the students in the program work in full-time positions. In-person classes are held one night a week for a full semester on the downtown campus. Online classes are usually offered in a 7.5- or 6-week accelerated format.

### ***How long does the MNLM program take to complete?***

Most students complete the program in two years by taking two or three classes every semester and including a summer term.

### ***I'm admitted, what is next?***

Enroll in classes online through your [MyASU](#) page once your semester is available. We recommend that your first class for the MNLM degree or the NLM Certificate should be NLM 510, The Nonprofit Sector. You should also try to complete core classes early in the program.

**Related links:** My ASU: <https://my.asu.edu/>  
ASU Tuition Estimator: <https://students.asu.edu/tuition>  
ASU Class Search and Course Catalog: <https://webapp4.asu.edu/catalog/classlist>  
Academic Calendar: <https://students.asu.edu/academic-calendar>

# FINANCIAL ASSISTANCE

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## Pay for your graduate education

<https://graduate.asu.edu/current-students/funding-opportunities>

The cost of getting a master's or doctoral degree may seem daunting. Here's the good news: graduate degrees can be more affordable than you might think. With determination and a little knowledge, you may be able to pursue the career of your dreams without acquiring an overwhelming load of debt.

Costs can vary according to your major, residency status, and other variables. ASU has [calculators and estimators](#) and a free [online collection](#) of money management tips.

Fellowships, scholarships, awards, and grants are not loans and you will not have to repay them. They can be "merit-based" for outstanding student performance and/or "needs-based" for those otherwise unable to afford an education.

In addition to graduate fellowships and grants at ASU, there are thousands of national, state, and private organization resources to search, including awards for teachers, those seeking a career in STEM (science, technology, engineering and mathematics) fields, military and their family members, minorities and women who are underrepresented in their fields, and many more.

## Loans

If grants, scholarships, savings, student jobs, and family assistance do not cover the costs of attending college, you might consider loans. If so, don't hesitate to seek counseling from the main ASU [Student Financial Aid Office](#). This office contains valuable tools and advice, such as cost calculators, loan options, money management tips, and frequently asked questions.

[Read how other ASU students](#) have paid for their education.

- [Financial Aid for Graduate Students](#)
- More important financial aid resources: [students.asu.edu/financialaid/resources](https://students.asu.edu/financialaid/resources)
- Tools and resources, including repayment plans and calculators, are available from the federal government at [studentloans.gov](https://studentloans.gov).

# STUDENT RESPONSIBILITIES

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Graduate Students are responsible for familiarizing themselves with all university, school, and [Graduate Policies and Procedures](#) as well as adhere to the [Student Code of Conduct](#). Faculty and staff provide academic advice and assistance; however, the ultimate responsibility for meeting degree and other requirements remains with the student. Students should frequently check their [MyASU](#) account. All ASU students are required to have an active ASU email.

## ASU EMAIL

Students may forward their ASU email to another preferred account. It is important that students check the ASU email account at least once per week, so they do not miss important notices. Arizona State University conducts their business via ASU email only.

## MY ASU PAGE

Information is provided to students via [MyASU](#). Students should frequently check their MyASU account for the most up-to-date information regarding their status, holds, items to attend to and other important information.

## CULTURE OF RESPECT

ASU is a community and a professional work environment. Graduate students are expected to treat their peers, teachers, students, staff, and members of the ASU community with respect and work with them in a professional manner. The educational process is ideally conducted in an environment that encourages reasoned discourse, intellectual honesty, openness to constructive change, and respect for the rights of all individuals. Self-discipline and a respect for the rights of others in the university community are necessary for the fulfillment of such goals.

## SEXUAL HARASSMENT

The University prohibits sexual harassment by employees and students and will not tolerate sexual harassment that interferes with an individual's work or educational performance or creates an intimidating, hostile or offensive working, learning or residential environment. Additional information about sexual harassment can be found [online](#).

## ACADEMIC INTEGRITY

The highest standards of [academic integrity](#) and compliance with the university's [Student Code of Conduct](#) are expected of all graduate students in academic coursework and research activities. The failure of any graduate student to uphold these standards may result in serious consequences including suspension or expulsion from the university and/or other sanctions as specified in the academic integrity policies of individual colleges as well as the university.

# **NU LAMBDA MU HONOR SOCIETY**

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The international [Nu Lambda Mu Nonprofit Honor Society](#) was established in 2012 by the [Nonprofit Academic Centers Council](#) (NACC), to recognize students dedicated to the study of nonprofit management, philanthropy, and social entrepreneurship and enterprise. Its mission is to advance the study of nonprofit organizations and their function in society and to promote scholarly achievement among those who engage in these academic pursuits.

Nu Lambda Mu seeks to recognize those who, as part of a degree or certificate program, have excelled in coursework and as a leader to others. By encouraging rigorous study in the field of public serving organizations, the Nu Lambda Mu Honor Society promotes the professionalization and ethical conduct of all who pursue careers of service.

Nu Lambda Mu is a special national honor society for graduate and undergraduate students specifically in nonprofit programs. Current students, as well as degreed alumni, are eligible for this honor society if they have achieved a GPA of 3.7 or higher and have completed at least half of their degree coursework or all required coursework for a graduate certificate. Once an individual is inducted into Nu Lambda Mu, he or she is a member for life.

<https://lodestar.asu.edu/content/nu-lambda-mu-honor-society-0>

For additional information regarding the Nu Lambda Mu Nonprofit Honor Society please call 602.496.0500 or email [nonprofit@asu.edu](mailto:nonprofit@asu.edu).

# CONTACT INFORMATION

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## NLM Graduate Program Administration

### **Mark A. Hager, Ph.D.**

Co-Director and Advisor, NLM Graduate Program  
Associate Professor, School of Community Resources and Development  
[Mark.Hager@asu.edu](mailto:Mark.Hager@asu.edu)  
602.496.1058

### **Laurie Mook, Ph.D.**

Co-Director, curriculum, NLM Graduate Program  
Associate Professor, School of Community Resources and Development  
[lmook@asu.edu](mailto:lmook@asu.edu)  
602.496.0165

Profiles and contact information for the NLM Faculty can be found on the Faculty Page at [https://scrd.asu.edu/faculty\\_directory](https://scrd.asu.edu/faculty_directory).

## Other Contacts

### **Robert F. Ashcraft, Ph.D.**

Executive Director, ASU Lodestar Center  
Saguaro Professor of Civic Enterprise, School of Community Resources and Development  
[Ashcraft@asu.edu](mailto:Ashcraft@asu.edu)  
602.496.0500

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